

**Tri-States Amateur Radio Club, Inc.**

**Established Rules/Regulations**

**Effective Date  
14 September 2000**

1. **Purpose:** Establish rules/regulations for the conduct of business of the Corporation.
2. **Authority:** Article 3.1.3, Tri-States Amateur Radio Club, Inc., Bylaws dated January 8, 1998.
3. **Budget:** The club treasurer shall draft a budget to be submitted to the Board of Directors that covers the fiscal year (1 January – 31 December). The draft budget shall be submitted to the Board of Directors in sufficient time for review and approval prior to the first day of each year.

**4. Elections:**

Nominating Committee: The president shall appoint a nominating committee during the month of September each year. The purpose of the committee will be that of selecting and screening qualified candidates to serve as a member of the board of directors.

Election: The president shall cause an election be held in the month of December each year. The purpose of the election shall be to elect board of directors to fill expired terms. Notice of election will be in accordance with article 3.5 TSARC, Inc. bylaws.

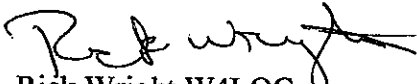
Election of Executive Officers: An Annual meeting, as agreed by the Board of Directors will be held for the election of executive officers prior to the first regular meeting of the new year.

5. **Removal of Board Member:** A board member that absents themselves from three consecutive board meetings without just cause shall be subject to removal. Notice of removal shall be made by registered mail. Individual shall be given 10 days in which to reply as to why they should not be removed. Removal will be conducted in accordance article 3.4 of the Tri-States Amateur Radio Club, Inc., Bylaws.

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6. **Bylaws, Rules and Regulations:** The secretary shall ensure a current copy of the bylaws, along with the established rules and regulations are available at all meetings of the Board of Directors.
7. **Fiscal Year:** The fiscal year shall be the calendar year, 1 January – 31 December.
8. **Audit:** The Board of Directors shall cause an audit of all club funds to be conducted during the first two months of the fiscal year. The Board of Directors shall commission not less than two full members for the conduct of this audit.

**Board Approval**

  
Rick Wright W4LOC

  
Damon Keys K4DRK

  
Michael Huff KK4MH

  
Douglas Woodruff W4LAW

  
Nathan Bain KC4EFN

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Each Board Member